

Cherokee County Water and Sewerage Authority

Cross Connection Control Program

Phone (770) 479-9107 or (770) 479-1813

(Today's Date)

(Customer Name)

(Customer Mailing Address)

Re: Cross Connection Control
Preliminary Notice

Dear, **(Customer Name)**

The Cherokee County Water and Sewerage Authority is instituting a new policy and will be making changes to service connections of some water customers in the coming weeks. These changes are being made as a result of Federal and State regulations regarding cross connection and backflow control. The end result of these changes will be a safer water supply system for everyone.

Initial surveys indicate that your service connection is one that will require backflow protection under the new policy. The nature of your business and or service connection makes it possible for contaminated water or chemicals to backflow into the public water supply. Because you may already have devices installed that protect the public water supply or have been mistakenly categorized, it is requested that you allow an inspection of your premise by the Cherokee County Water and Sewerage Authority Cross Connection Control Program Manager to verify you are in the proper category. To schedule an inspection contact Cross Connection Control at (770) 479-9107 or (770) 479-1813. Please respond by scheduling an inspection by **(Today's Date + 30 Days)**.

Should you choose not to allow an inspection of your premise or do not schedule an inspection by **(Today's Date + 30 Days)**, then the Cross Connection Control Program Manager will be forced to place you in a high risk category. High risk categorization will require that you install a reduced pressure zone backflow prevention device. The cost of installing such a device can be several hundred dollars. Failure to install the device will result in termination of service.

Your cooperation is appreciated. Thank You.

Sincerely,

CHEROKEE COUNTY WATER AND SEWERAGE AUTHORITY
CROSS CONNECTION CONTROL PROGRAM

A. Gregory Long, Program Manager

Cherokee County Water and Sewerage Authority

Cross Connection Control Program

Phone (770) 479-9107 or (770) 479-1813

(Today's Date)

(Customer Name)

(Customer Mailing Address)

Re: Cross Connection Control
Premise Inspection Results

Dear **(Customer Name)**

The results of our **(Date of Inspection)** inspection of your premise indicates that the backflow prevention devices currently installed are adequate for the risk categorization of your service. You must continue to maintain these devices in working order and have each device tested for proper operation (by a person on the Authority's approved list) on an annual basis. A fee of \$2.00 per month will be added to your water bill to cover the cost of maintaining records and sending out testing notifications. You will be notified as to when the next testing of your backflow prevention device is required.

Your cooperation is appreciated. Thank You.

Sincerely,

CHEROKEE COUNTY WATER AND SEWERAGE AUTHORITY
CROSS CONNECTION CONTROL PROGRAM

A. Gregory Long, Program Manager

Cherokee County Water and Sewerage Authority

Cross Connection Control Program

Phone (770) 479-9107 or (770) 479-1813

(Today's Date)

(Customer Name)

(Customer Mailing Address)

Re: Cross Connection Control
Premise Inspection Results

Dear, **(Customer Name)**

The results of our **(Inspection Date)** inspection of your premise indicates that the backflow prevention devices currently installed are inadequate for the risk categorization of your service connection. You must have installed and test for proper operation a **(type of backflow preventer)** backflow prevention device not later than **(Today's Date + 30 Days)**. A partial listing of persons who perform backflow preventer installations and persons qualified to perform annual testing is available from the Authority upon request. For additional information please call the Cross Connection Control program manager.

Your cooperation is appreciated. Thank You.

Sincerely,

CHEROKEE COUNTY WATER AND SEWERAGE AUTHORITY
CROSS CONNECTION CONTROL PROGRAM

A. Gregory Long, Program Manager

Cherokee County Water and Sewerage Authority

Cross Connection Control Program

Phone (770) 479-9107 or (770) 479-1813

(Today's Date)

(Customer Name)

(Customer Mailing Address)

Re: Cross Connection Control
Final Notice

Dear, **(Customer Name)**

Our records indicate that your deadline for compliance with the Cherokee County Water and Sewerage Authority's Cross Connection Control program expired on **(Expiration Date)**. Please contact the Cross Connection Control Program Manager to set up a installation or inspection date. Failure to contact the Cross Connection Control Program Manager by **(Today's Date + 14 Days)** will result in the termination of your water service. Water service will not be re-established until your service is brought into compliance with the Cross Connection Control Program.

Your cooperation is appreciated. Thank You.

Sincerely,

CHEROKEE COUNTY WATER AND SEWERAGE AUTHORITY
CROSS CONNECTION CONTROL PROGRAM

A. Gregory Long, Program Manager

Cherokee County Water and Sewerage Authority

Cross Connection Control Program

Phone (770) 479-9107 or (770) 479-1813

(Today's Date)

(Customer Name)

(Customer Mailing Address)

Re: Cross Connection Control
Testing of Backflow Prevention Devices

Dear, **(Customer Name)**

Our records indicate that your backflow prevention device was last tested for proper operation on **(Last Inspection Date)**. The Cherokee County Water and Sewerage Authority's Cross Connection Control policy requires that backflow prevention devices be tested on an annual basis by a person approved by the Authority. Accordingly you are required to have your backflow prevention device tested and the attached inspection form filled out and returned to this office not later than **(Today's Date + 30 Days)**. For your information, a list of persons approved to test backflow preventers is attached. If you have any questions please contact the Cross Connection Control Program Manager.

Your cooperation is appreciated. Thank You.

Sincerely,

CHEROKEE COUNTY WATER AND SEWERAGE AUTHORITY
CROSS CONNECTION CONTROL PROGRAM

A. Gregory Long, Program Manager

Cherokee County Water and Sewerage Authority Backflow Prevention Site Inspection Report

Inspection Date _____

Customer Number _____

Map Grid Coordinates _____

Meter Book ID _____

Name of Business _____

Type of Business _____

STREET ADDRESS

BILLING ADDRESS

Individual or Business Name

Individual or Business Mailing Address if Different

Street Address

Street or Post Office Box

City State Zip

City State Zip

Contact Person _____

Phone Number () _____

Type of Business _____

Permit Information _____

Risk Classification HIGH MED LOW

BFP Last Tested _____

Current Type of BFP RPZ DC NONE

BFP Test Company _____

Required Type of BFP RPZ DC NONE

BFP Tester _____

BFP Information Size Make Model

BFP Location _____

Site Inspection By: _____

Signature

Date

Notes: _____

Backflow Prevention Device Inspection Report

Cherokee County Water and Sewerage Authority

Name of Owner _____			
Mailing Address _____			
Name of Premises _____			
Street Address _____			
Location of Assembly _____			Install. Date _____
Type of Assembly _____	Manufacturer _____		Size _____
Model Number _____	Serial Number _____		
Tested by (Firm Name) _____			Tester's Name _____
Business Address _____			Telephone _____
Date of Test _____	Fault _____		
Reason for Failure (if apparent) _____			Date of Retest _____
Maintenance _____			
I certify that I have tested the above assembly and that it meets the performance requirements of the Cherokee County W S A Cross Connection Control Program. Signature: _____			
Line Pressure at Time of Test _____ psi		Drop Across Check Valve 1 _____ psid	
	Check Valve 1	Check Valve 2	Differential Pressure Relief Valve
Initial	1. Leaked _____ RP _____ psid	1. Leaked _____	1. Opened at _____ psid reduced pressure.
Test	2. Closed Tight _____	2. Closed Tight _____	2. Did Not Open _____
R	Cleaned _____	Cleaned _____	Cleaned _____
E	Replaced _____	Replaced _____	Replaced _____
P	Disc _____	Disc _____	Disc, Upper
A	Spring _____	Spring _____	Disc, Lower
I	Guide _____	Guide _____	Spring
R	Pin Retainer _____	Pin Retainer _____	Diaphragm, Large
S	Hinge Pin _____	Hinge Pin _____	Upper
	Seat _____	Seat _____	Lower
	Diaphragm _____	Diaphragm _____	Diaphragm, Small
	Other, Describe _____	Other, Describe _____	Upper
			Lower
			Spacer, Lower
			Other _____
Final	RP _____ psid		Opened at _____ psid
Test	Closed Tight _____	Closed Tight _____	reduced pressure.

Remarks: _____

WARNING

The water distribution system in your area may be contaminated. As a precaution the Cherokee County Water and Sewerage Authority has turned off your water service at the meter. Do not use any water that may still be in your lines.

Service Crews from the Authority will work continuously until the source of contamination is found and eliminated.

Your water service will be restored after the contamination is eliminated and the water in the distribution system is tested to make sure it is safe.

Because some contamination may remain in your service line it is requested that you thoroughly flush the lines in your home or business once water service is restored.

To flush your lines simply turn on the water at sinks, tubs, and other locations and allow it to run for at least five minutes. Flush hot water lines by the same method.

Remember to flush the automatic ice maker in your refrigerator, by emptying the ice bin and allowing it to fill completely several times. Other appliances that have direct connection to your water service may also require flushing.

If you have any questions please call (770) 479-9107 or (770) 479-1813
Your cooperation during this emergency is appreciated.

NOTICE

When a backflow prevention device is installed on a water service that has a water heater, a thermal expansion control device should be installed to limit the increase in static pressure due to the thermal expansion of the heated water.

Installation of a thermal expansion control device is not required by the Cherokee County Water and Sewerage Authority but is recommended. A variety of devices are produced to control thermal expansion, your local plumber can install one for you.

If you have any questions or would like a list of devices you can install yourself please call (770) 479-9107 or (770) 479-1813
