

# Cherokee County Water & Sewerage Authority

## Request for Proposals

### Multifunction Copier/Printer/Scanner/Fax

#### Evaluation Score Sheet

Categories	Maximum Available Points	Total Score
<b>Ability to Meet Specifications:</b> Evaluate the proposal to meet the requested specification minimums. Consider the value to our organization of any increased specifications or additional features, as well as any specifications not met.	30	
<b>Service:</b> Evaluate the proposal to meet the service expectations requested. This includes the Respondent's service call timing on repairs, qualifications of Service Technicians, also consumables & parts supplied by maintenance contract.	25	
<b>Cost:</b> Evaluate the proposal for cost of leased equipment, contract term, as well as maintenance contract cost.	20	
<b>References &amp; Reputation:</b> Evaluate reputation & reliability within the current marketplace based on provided references.	15	
<b>Financials:</b> Evaluate provided financial documents verifying Respondent is maintaining an appropriate financial position	10	
	<b>Total Evaluated Score</b> <i>(maximum 100 points)</i>	